


DIOCESE OF WOLLONGONG SPORTS COUNCIL

RISK ASSESSMENT/ MANAGEMENT FORM

*To be completed **before any** trials, competitions or gala days*

EVENT	SPORT	Netball Trials	SELECTION TRIAL	
	VENUE	Illawarra Sports Stadium, Hooker Creek Road, Berkeley (See Map below)	KNOCKOUT	
	DATE	Friday 3 March 2023	GALA DAY/CHAMPIONSHIP DAY	
	TIME	9.30am – 1.30pm	CARNIVAL	

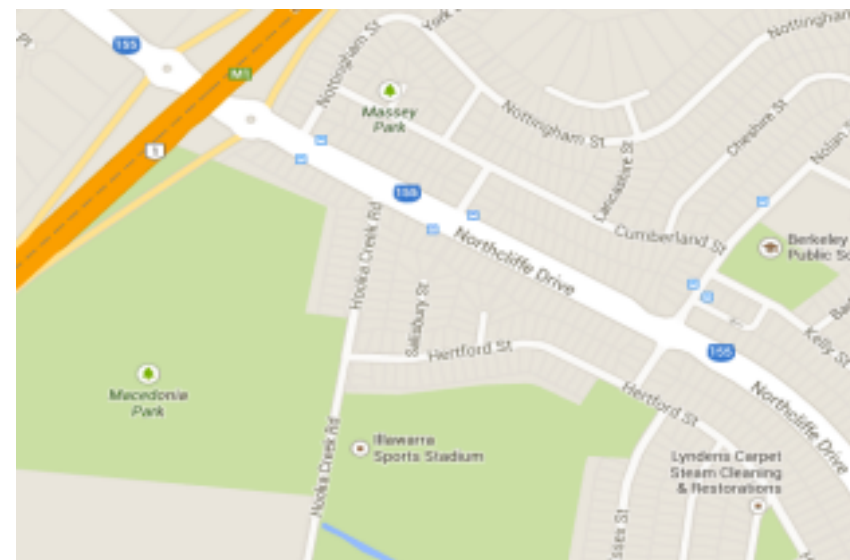
CONVENER AND EVENT DETAILS	CONVENERS	Christine Smith Email – smithc01@dow.catholic.edu.au
	MOBILE CONTACT	Contact number at the venue is 4283 4139
	PROPOSED NUMBERS	65-70 (approx.) participating students nominated by schools 1 Convener - parent supervision if required Umpires and selectors to assist with the trial

GENERAL INFORMATION/COMMENTS

Sports Coordinators have been asked to nominate only experienced netball players so it is expected students will be skilled and have good levels of fitness to participate in these trials. The criteria for students has been advertised and provided to schools online at the CEO sports website. Students should be appropriately prepared for the day, ensure they are fully fit, have required protective equipment and remain hydrated throughout the trial. Students should be actively supervised at all times.

VENUE MAP:

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FACILITY	ITEM/CONDITION	MANAGEMENT/ COMMENT	COMPLETED
PLAYING SURFACE – Grass Fields	Courts are maintained by the Illawarra Sports Stadium.	To be inspected at the start of the day by the convener during carnival set up and any issues reported to venue management.	
SPORT STRUCTURES –	Rings, posts, protective pads, scoreboards and hooter are maintained by the Illawarra Sports Stadium.	To be inspected at start of the day by convener	
EMERGENCY FACILITIES E.G. FIRST AID, ICE, PHONE – provision, availability	A qualified first aid attendant to be present at the venue with related medical supplies and ice.	Parents/Carers and all students to be informed of where the first aid attendant is located	
AMENITIES – TOILETS, CANTEEN ETC. Access and set up prior to arrival of students	Illawarra Sports Stadium maintained facilities Toilets checked for cleanliness, toilet paper, lighting etc: TAPS – access for hydration etc.	Illawarra Sports Stadium are to be contacted about events in order for facilities to be cleaned, checked and prepared.	
SUPERVISION	Of students and monitoring parent behaviour	Convener to ensure students are supervised when both on and off the court. Parent behaviour to be monitored at all times. Please refer to the code of conduct for guidelines around this area.	
GATES / FENCES – access to grounds by players & families, spectators	Access to the stadium via Hooka Creek Road. Car parking is available in the car park adjacent to the Basketball stadium.	Team managers and adult supervisors to monitor safety of students during any movement near to parked car area	
SHADE COVER – availability and access	N/A	N/A	

WEATHER CONDITIONS	N/A	Indoor venue to be checked in case of any weather issues	
RUBBISH	There should be adequate bins to cater for the student, parent and staff numbers	Venue to contact to ensure there are enough bins. Team managers to ensure no rubbish is left on the bench areas post game.	

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DET SPORT AND PHYSICAL ACTIVITY SAFE CONDUCT GUIDELINES http://www.sports.det.nsw.edu.au	Guidelines provided by the Department of Education are the bench mark for the conduct of school sport and physical activity and the convener and all participants should be familiar with these.	Schools to be advised to ensure players and teams are properly prepared for the event. Schools should also follow supervision guidelines and safety tips as provided in the sport's specific information under the heading of NETBALL This will include a compulsory mouth guard.	
CODE OF CONDUCT AND SAFE & READY TO PLAY	<p>There is a code of conduct expectation for players, parents/carers, teachers, conveners, spectators & officials.</p> <p>Coaches and team managers, as part of the role with students should encourage a good warm up and preparation for the event to reduce injury risk</p>	<p>The Code of Conduct (https://drive.google.com/drive/folders/1QBUSufaR8Zzq38sfqaTWUlvzkS_NT8-A) will be supplied to all team managers at the start of the day Safe and Ready to play tips are available at https://drive.google.com/drive/folders/14LhJnnki3B_qfjv34YkPtP1v_LTYT7-U</p> <p>These will be supplied to all schools</p>	
STUDENT MEDICAL CONDITIONS INCLUDING CONCUSSION	Parents/carers are required to notify their school and team coach or manager/s should their child be carrying a pre-existing injury leading into an event including concussion. A student who has sustained a concussion injury	Pre-existing medical conditions will be raised in the managers meeting. Managers should be aware of any medical conditions of their team members that may come into play during the course of this event (eg. asthmatic, diabetic etc) and it is anticipated pre-event planning has	

	<p>may not return to contact/collision activities until the resolution of all symptoms and a medical clearance. For further information refer to Sports Medicine Australia Concussion at link https://ama.com.au/position statement/concussion-in-sport-2019</p>	<p>occurred at a school level around this. Any significant conditions (eg. anaphylaxis) can be passed on to the first aid attendant for their prior acknowledgment.</p>	
<p>SECONDARY STUDENT REFEREES AND UMPIRES</p>	<p>Where secondary students from local catholic schools are sourced to assist with the running of the event the following protocols should be observed: Students/parents are to complete the consent form issued by their sports coordinators that was supplied with all event information. An arrival at the venue the students should meet the convener or allocated teacher to have their name marked off. The convener or allocated teacher will send this role or notify any missing students to the relevant secondary school Students will be given instructions on their role, the field or courts they will be allocated to and who to see if they have any questions. They will be showed where to be when they are not involved with refereeing games. Students will be marked off at the end of the day and will stay with the convener until they are collected from</p>	<p>Supervision of secondary students will be in the first instance the responsibility of the event convener. In the second instance this role might be given to an allocated teacher at the event. The convener (or allocated teacher) will need to ensure roles are marked and sent back to the secondary school/s involved. They will need to monitor students and ensure they are behaving appropriately and if they have any questions or need any assistance. *The use of secondary students at primary is a mutually beneficial operation. It provides the students with a leadership role, it helps in many cases fulfil curriculum requirements in PE elective courses such as PASS, SLR or coaching courses. It may also contribute to community involvement and part of Citizen and Civics school based courses. The relationship also promotes our secondary schools to our local primary school students and parents who respect and appreciate the time given by the secondary students and look favourably on our schools as strong options to send their current primary siblings</p>	

	the venue.		
PLAYING EQUIPMENT – provided by players	All players wear full netball gear including any personal protective gear or strapping. Positional bibs will be supplied. NO JEWELLERY is to be worn. The blood bin rule		

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	will apply and therefore any child who is bleeding will need to leave the field to be treated. The first aid officer should be used if the injuries are sustained during the trials.		
OTHER	All players are to be supervised by teachers and responsible parents. Teachers should ensure students are prepared for skills and games and monitor any dangerous or risky behaviour both on and off the field. Students should seek teacher permission if going to the toilet or car park and if applicable be accompanied by an adult.		

Completed by		Date	
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This championship/selection trial is facilitated by the Wollongong Diocesan Sports Council

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