DIOCESE OF WOLLONGONG SPORTS COUNCIL

RISK ASSESSMENT/ MANAGEMENT FORM

*To be completed **before any** trials, competitions or gala days*

SPORT: **SECONDARY BOYS JUNIOR CRICKET CHAMPIONSHIPS**

DATE: **WEDNESDAY 14 OCTOBER, 2020 (BACK/UP WEDNESDAY 28 OCTOBER, 2020)**

VENUE: **THOMAS DALTON PARK, FAIRY MEADOW (See Map Below)**

EVENT CONVENER: **DEAN MEROLA OR ADAM LAWSON (Holy Spirit College, Bellambi)**

MOBILE CONTACT: TBA

PROPOSED NUMBERS:
126 participating students (max) - based on 9 boys teams, maximum of 14 players per team.
9 Supervisors - based on one adult supervisor or teacher per team
1 Convener

GENERAL INFORMATION/COMMENTS

Team managers are asked to meet with the carnival convener at the start of the day to discuss the organisation of the day and to go over safety issues, the role of the team manager, referees and supporting team adults in ensuring the safety of all students. All rules and regulations are provided to schools and are online at the CEO sports website. Schools are reminded to have students appropriately prepared for the day.

VENUE MAP:

FACILITY	ITEM/CONDITION	MANAGEMENT/ COMMENT	COMPLETED
PLAYING SURFACE – Grass Fields and synthetic wickets	Fields are maintained by Wollongong City Council.	To be inspected at start of the day by convener. Any issues to be directed to the council groundsman.	
SPORT STRUCTURES – pitches and surrounds etc.	Pitches and surrounding grounds to be looked at during set up by convener.	To be inspected at start of the day by convener	
EMERGENCY FACILITIES E.G. FIRST AID, ICE, PHONE – provision, availability	A qualified first aid attendant to be in attendance at the venue with related medical supplies and ice.	Team managers to be informed of where the first aid attendant is located	
AMENITIES – TOILETS	Wollongong Council maintained facilities Toilets checked for cleanliness, toilet paper, lighting etc: TAPS – access for hydration etc.	Wollongong Council are to be contacted about event in order for facilities to be cleaned, checked and prepared.	
SUPERVISION	Of students and teams and monitoring parent behaviour	Team managers are to ensure students are supervised when both on and off the field. Teachers should also monitor parent behaviour and ensure appropriate behaviour at all times. Please refer to code of conduct for guidelines around this area.	
GATES / FENCES – access to grounds by players & families, spectators	Access to fields either via Carter lane or Elliotts Road. Car parking is available in car park adjacent to the playing fields either near amenities block or near surf club	Team managers and adult supervisors to monitor safety of students during any movement near to parked car area	
SHADE COVER – availability and access	Teams advised to bring appropriate shade structures due to limited cover available at venue. Sun Safety guidelines such as sun screen, hats, hydration etc. to be encouraged prior to and on the day. Tents, if used, should be secured with appropriate pegs to avoid movement due to	Schools to be reminded about this when draws are distributed.	

	wind		
WEATHER CONDITIONS	To be evaluated in the lead up and on day. Surface is in generally good condition	Conveners to discuss any concerning conditions with CEO sports council Executive Officer. Diocesan sport wet weather (and other extreme weather conditions) procedures will be incorporated if required.	
RUBBISH	There should be adequate bins to cater for the student, parent and staff numbers	Venue to contacted to ensure there are enough bins. Team managers to ensure no rubbish is left in the team areas post game. If required, the convener will supply team managers with a garbage bag to collect school rubbish.	
DET SPORT AND PHYSICAL ACTIVITY SAFE CONDUCT GUIDELINES http://www.sports.det.nsw.edu.au	Guidelines provided by the Department of Education are the bench mark for the conduct of school sport and physical activity and the convener and all participants should be familiar with these.	Schools to be advised to ensure players and teams are properly prepared for the event. Schools should also follow supervision guidelines and safety tips as provided in the sports specific information under the heading of ***CRICKET.***	
CONCUSSION & PRE-EXISTING INJURIES	Parents/athletes are required to notify their school, and team manager/s, coach or trial organiser should their child or player be carrying a pre-existing injury leading into an event including concussion. In the event of concussion, a student must have medical clearance before participating in any physical activity. A student who has suffered a concussion injury may not return to contact/collision activities less than 14 days from the resolution of all. For further information refer to the Australian Medical Association at link **https://ama.com.au/position-statement/concussion-in-sport-2019**		
SECONDARY STUDENT HELPERS	Where secondary students from local catholic schools are sourced to assist with the running	Supervision of secondary students will be in the first instance the responsibility of the event convener. In the	

	of the event the following protocols should be observed: Students/parents are to complete the consent form issued by their sports coordinators that was supplied with all event information. On arrival at the venue the students should meet the convener or allocated teacher to have their name marked off. The convener or allocated teacher will send this role or notify any missing students to the relevant secondary school Students will be given instructions on their role, the field or courts they will be allocated to and who to see if they have any questions. They will be showed where to be when they are not involved with refereeing games. Students will be marked off at the end of the day and will stay with the convener until they are collected from the venue.	second instance this role might be given to an allocated teacher at the event. The convener (or allocated teacher) will need to ensure roles are marked and sent back to the secondary school/s involved. They will need to monitor students and ensure they are behaving appropriately and if they have any questions or need any assistance. *The use of secondary students at primary is a mutually beneficial operation. It provides the students with a leadership role, it helps in many cases fulfil curriculum requirements in PE elective courses such as PASS, SLR or coaching courses. It may also contribute to community involvement and part of Citizen and Civics school based courses. The relationship also promotes our secondary schools to our local primary school students and parents who respect and appreciate the time given by the secondary students and look favourably on our schools as strong options to send their current primary siblings.	
PLAYING EQUIPMENT – provided by Team Manager, provided by players, hired	All players to wear full school PE uniform or cricket whites including protective gear such as pads, helmets, boxes, and protective padding. NO JEWELLERY is to be worn. The blood bin rule will apply and therefore any child who is bleeding will need to leave the field to be treated. Schools are advised to have their own band-aids/first aid on hand in case of minor injuries. The first aid officer should be used if the injury is of a more serious nature.		
OTHER	No team is to have a red or maroon shirt - it is too hard to pick the ball up without a sight		

	screen and therefore a major safety issue. (ERC and Corpus please note – students can play in a white cricket shirt.) All teams are to ensure that each batsman wears a helmet and appropriate protection gear. All teams are to be supervised by teachers and responsible parents. Teachers should ensure students are prepared for games and monitor any dangerous or risky behaviour both on and off the field. Students should seek teacher permission if going to the canteen, toilet or car park.		

This Championship is facilitated by sport conveners on behalf of the Wollongong Diocesan Sports Council